

WEEKLY INSPECTION CHECK-OFF SHEET
(provided by the Rhode Island Division of Air Resources)

Facility: _____ Month or Period: _____

For each inspection point below: write 'OK' or a ✓ if no leak is detected write 'leak' if a leak is detected	Week beginning: Sunday, _____	Week beginning: Sunday, _____	Week beginning: Sunday, _____
hose connections, unions, couplings, valves			
door gaskets, seatings			
filter head gasket and seating			
pumps			
base tanks, storage containers			
water separators			
filter sludge recovery			
distillation unit			
saturated lint from lint basket			
cartridge filters			
diverter valves			
exhaust dampers			
other:			
If leak, repair date:			
Parts needed (circle):	yes / no	yes / no	yes / no
Purchase Order date:			

Note: All leaks of perc. liquid or vapor must be repaired immediately or within 24 hours unless new parts are needed. If new parts are needed, a purchase order for parts must be issued within 2 working days and the repair made within 5 working days after parts are received or as expeditiously as possible.
All purchase orders must be attached to this sheet.

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